

**PTC Meeting Minutes
Ogden Avenue School
January 6, 2010**

Attendance:

Christine Mannella
Dr. Boudreau
Jennifer Joyce
America Castagnola

Elizabeth Engels
Jill Daniels
Jennifer Harding

Paula West
Mary Drew
Heather Hart

Call to Order

Christine Mannella called the meeting to order at 7:35pm.

Approval of Minutes of December 2, 2009 Meeting

The minutes of the November 4, 2009 meeting were reviewed. The following changes were made: Remove Jennifer Harding from the list of attendees. Add Lenore McCarter and Mary Drew to the list of attendees. Change language in Treasurer's report to make it clear that Red Sled revenues were \$1000 over budget. Motion to accept the minutes with these revisions was made by Jill Daniels, seconded by Christine Mannella, both of whom were present at the December meeting.

Treasurer's Report:

We made \$1171 on the book fair – on par with last year.

We made \$621 on Box Tops – that will go back out to purchase balls and jump ropes for the playground.

Flying High: we added \$428 from the November event, but we only made \$157 for the December one – will probably scale back the number of events per year.

Fundability – not worth the money to do it even once per year: a lot of work for not enough return. There are no valid Fundability certificates out there to be redeemed. The program can be closed out.

Mixed bags – The November event exceeded budget. This one is picking up slack from other fundraisers like gift wrap and the golf outing, which are way down.

Principal announcements:

Thank you from Dr. Boudreau for the book set donation made to the LRC in her name for Christmas.

A letter from Dr. Shillingburg will be sent home on Friday – Cook County is requiring the district to offer the H1N1 vaccine to our students. Vaccines, for those who return the permission slip, will be administered on 1/26. It is not known at this time whether the vaccine will be given as a shot or as a nasal spray. Concern was voiced about the nasal spray being live virus – children may get sick from it. To make the vaccine most effective, a second vaccine should be given 10 days after the first – the District will not be providing this second vaccine. There are many unanswered questions about this – Kelly Kalata is compiling these and will put out a Q & A next week.

President's announcements

We need a place to store the School Historian scrapbooks. Can they live in library? There is no room – there are 7 big scrapbooks. There was discussion of storing them in the locked central buying cabinet, but that limits access because very few people have the combination. It was decided that they could be stored on a shelf in Dr. Boudreau's office. These 7 scrapbooks only go back to about 1997 – no one is sure where this type of information is for the 90 years prior to this! There was discussion of whether we should scan them and keep all future scrapbook information electronically. We will think about a new solution going forward.

Jennifer Harding asked that Red Sled be exempted from the requirement to use Central Buying for purchase of napkins, utensils, etc. They were able to get much of their supplies donated and they went to Costco for what few items they needed. For such a large event, it was very difficult to manage through Central Buying. The Exec Board agreed – Central Buying works very well for smaller events held by committees which do not have fundraising budgets. Red Sled can take their purchases out of their budget and manage their expenses for that event.

Christine will be sending a message to committee chairs in few weeks to find out if they are returning for next year. Chair positions are 2 years – 1st year as Co-Chair and 2nd year as Chair, but many decide to not stay on for the 2nd year.

There was an issue with the Variety Show. Students are limited to 1 performance, and the Environment Club group performers were told they could not do an individual performance. This rule was apparently rescinded this week, but the deadline for sign-up has passed. It is felt that we should publish clear guidelines on these types of things, and then stick to them. There is already a place on the PTC website for committees to publish their 'folder' information. The Variety Show committee should publish their rules / guidelines, etc. there, as should all other committees.

Fundraising VP:

Mixed bags for Spring: We had some issues with the fall fundraiser, but Mixed Bags has made some changes that should resolve our issues – Mixed Bags will sort the orders by student for us and we will be able to order online. They have many new styles for the spring so it should be a good fundraiser.

Adjourn

Jill Daniels moved to adjourn the meeting at 8:00 p.m., Heather Hart seconded the motion.