

**PTC Meeting Minutes  
Ogden Avenue School  
September 6, 2011**

**Attendance:**

|                      |                   |                    |
|----------------------|-------------------|--------------------|
| Dr. Cynthia Boudreau | Regina Blackstone | Laura Attebery     |
| Andrea Szyperski     | Liz Cornell       | Teresa Fitzgerald  |
| Stephanie Beck       | Jennifer Harding  | Mary Drew          |
| Christine Mannella   | Joanna Lilly      | Laurie Squire      |
| Jessica Adams        | Kristine Schultz  | Susan McMahon      |
| Julie Knipstein      | Maureen Burriesci | America Castagnola |
| Sarah Takash         | Niloufar Anderson |                    |

**Call to Order**

Laura Attebery called the meeting to order at 7:32pm.

**Approval of Minutes of May 4, 2011 Meeting**

The minutes of the May 4, 2011 meeting were reviewed. Motion to accept the minutes as presented was made by Laura Attebery, seconded by Dr. Cynthia Boudreau, both of whom were present at the May 4th meeting.

**Election of VP**

Laura Attebery announced that Julie Knipstein will be serving as the VP. Laura Attebery made a motion to accept VP, seconded by Stephanie Beck. All were in favor and Julie will be VP.

**Treasurer's Report**

- Teresa Fitzgerald discussed increasing the budget amount of the maintenance/improvement of grounds expense to \$8,600. If this increase is made to the budget, then the 11/12 budget will reflect a \$1,482 deficit. Laura Attebery made a motion to approve the expenditure, Julie Knipstein seconded it. All were in favor and the increase was approved.
- The total cost for the playground equipment was \$7,000. The budgeted amount was \$8,000. The excess of \$1,000 will be reallocated as follows: \$500 to maintenance/improvement of grounds and \$500 to playground/recess equipment.
- Teresa Fitzgerald provided a short version of the 11/12 budget. We are in good shape so far and the budget has not changed much.
- Teresa Fitzgerald discussed that the PTC purchased pencils, key chains, magnets, etc. from the 6<sup>th</sup> grade committee. The PTC needs to either sell or give away at various school events.

**Principal announcements**

All the curriculum nights at school turned out excellent.

The school practiced safety drills last week.

The back to school party will be held on September 10<sup>th</sup>. Everyone is looking forward to having a great party.

The academic assessment of the students is currently ongoing.

On September 23<sup>rd</sup> there will be a memorial tree dedication at the school.

The 5<sup>th</sup> grade spirit of the eagle assembly will take place on September 29<sup>th</sup>.

The 6<sup>th</sup> graders will be taking a team building course on October 3<sup>rd</sup> and 4<sup>th</sup>.

### **President's announcements**

Laura Attebery discussed the upcoming golf outing event. Last year, this event was not held. Previously, this event was considered a fundraising event, but we would like to change it to a social event. Laura made a motion to approve the golf outing as a social event, Joanna Lilly seconded it. All were in favor and the golf outing was approved. The golf outing will take place on October 1<sup>st</sup> at the Flag Creek golf course. The contact person for this event is Nikki White.

### **VP Report**

Julie Knipstein brought up the spirit wear website. Her and Jill Daniels are working together to build the website.

### **Communications VP**

The communications VP, Tracy Metke, was not present at the meeting.

### **Fundraising VP**

Joanna Lilly announced that the gift wrap fall fundraiser will start on September 14th and will end on September 30th. If the school's gift wrap sale goal is met, then Dr. Cynthia Boudreau will sing the Ogden cheer at lunch for the students.

Joanna Lilly brought up switching to a new vendor for the original art works fundraiser. The name of the new vendor is Square One and there will be a 33% profit margin with them. The preview of the artwork will be provided on stickers, which will be free of charge to the parents. America Castagnola made a motion to approve Square One as the new vendor for the original art works fundraiser, Laura Attebery seconded it. All were in favor and Square One was approved as the original art works fundraiser vendor.

### **Social VP**

Christine Mannella announced that the back to school party is all set. However, additional volunteers are needed for the party.

### **Red Sled**

Jennifer Harding said that they have volunteers for all the chair positions. Red sled fundraiser will take place on November 5<sup>th</sup>. We need to find ways to get the word out about red sled. Maybe, we should look into setting it up on Facebook. Still need to use flyers, newsletters, school advertising, and even vendors to help get the word out. We are currently 75% full with vendors. On November 5<sup>th</sup>, we have to push to sell raffle tickets at the event.

### **Committee Reports**

Liz Cornell and Regina Blackstone said that last year the school held 7 events. These fundraising events accounted for about \$10,000 of income. Everyone discussed various fundraising events for the current school year. This included a holiday or post-holiday event, Odgenpalooza, end of the year family party, karaoke night, and a movie night. Everyone was very open to all these suggestions. However, the hot lunch was brought up and Dr. Cynthia Boudreau said "no" to bringing it back. She stated that there are several reasons including that there was bad supervision, kids behaved badly, a lot of food was wasted, etc., and that she doesn't want to bring it back. Also, a Cub's game was brought up and Dr. Cynthia Boudreau said "no" to this event. Quiz night will be held on October 14<sup>th</sup> at the LaGrange Park district. There will be 8 people to a table on quiz night.

The money that is raised at these various fundraising and social events goes where? Dr. Cynthia Boudreau stated that "everything goes back to the kids". Teresa Fitzgerald brought up that some money should be going

to the library fund. Could we give a list to the hosts of the various events to let them know where the money is going? It was agreed that providing a list or even a particular item on which the money will be spent on, just doesn't make any sense. Laura Attebery will try to include that all events are "funded by the PTC" in the school newsletters.

### **New Business**

A new cultural assembly, Lego STEM, is proposed to be added. It will be for the 2nd graders and will take place at school on November 1<sup>st</sup>. This new assembly would add \$9 a student to the expenses. So, the total cost would be around \$1,000. Teresa Fitzgerald made a motion to approve the expenditure, Christine Mannella seconded it. All were in favor and the expense was approved.

The school needs a new large paper cutter for the teacher's lounge. We need to find out how much one will cost...maybe, even take it in and have it sharpened.

### **Adjourn**

Laura Attebery moved to adjourn the meeting at 8:39 p.m., Christine Mannella seconded the motion.