

**PTC Meeting Minutes
Ogden Avenue School
October 7, 2009**

Attendance:

Christine Mannella
Dr. Boudreau
Jennifer Joyce
America Castagnola

Elizabeth Engels
Jill Daniels
Jennifer Harding
Megan Jackson

Paula West
Mary Drew
Michelle Wright
Cheryl Napoli

Call to Order

Christine Mannella called the meeting to order at 7:38pm.

Approval of Minutes of September 9, 2009 Meeting

The minutes of the September 9, 2009 meeting were reviewed. Motion to accept the minutes as presented made by Jill Daniels, seconded by Paula West, both of whom were present at the September meeting.

Book Fair:

Michelle Wright presented an update on the October 20 Book Fair. The vendor, Anderson Book Company will deliver some books on 4 carts, but rest will be delivered in boxes. They will need lots of volunteers to put the books out on display. They can get into MPR at 2:15 for 3pm start. There will also be tables for the 6th grade bake sale and mixed bags – they can set up where ever is convenient. Sales tax is a non-issue with Anderson as they build it into the price of the books (problem is with Scholastic). They will be accepting credit cards, checks, and cash. Exec Board members will be on site w/ ptc vests for crowd control. Teachers are holding back their Scholastic flyers for this month. Glossy flyers w/ date from Anderson will be distributed.

We need to add a blurb to promotions of the book fair – students must come with a parent. This is a Family Event, come with your parent or guardian. There will also be a book collection for Angela's.

Signage: book fair is in the display case. Anderson doesn't supply signage. Committee will post Book Fair Today signs on fences on both sides.

America Castagnola suggested putting a whiteboard out to promote events going on at school. Dr. Boudreau thinks there is an extra one that she will have put out.

Treasurer's Report:

Fundraising is down, but back to school collected \$1000 from food sales, so they broke even. So far we are doing OK for the year.

Principal announcements:

Megan Jackson 1st grade, Cheryl Napoli 2nd grade were the teachers in attendance. Introductions were made.

We've hired a building chief – Brian Witkowski. Brian worked at ace hardware for many years. He started at Ogden last week.

Dr. Boudreau reminded us that committees can sign up to use the bulletin board in the main hallway. The current display is water droplets containing student writings about peace. The space is open for other months. Display case is also open for event promotion.

Strategic Planning Meeting on 10/13, 7pm in the LRC. Parents only, no staff. All welcome.

School pictures are coming up on the 16th – parents will get 2 proofs, then place their orders. Book fair / bake sale on the 20th. Assembly on 10/29 first thing in the morning - Be the Groove for K – 6. Halloween walk on the 30th, 1:30. If there is bad weather students will march inside.

Back to School party was great. One of the best turnouts we've had.

President's announcements

School picture retakes are Nov. 12, Thursday. There was discussion of getting new reusable signs for event promotion.

Fundraising

Mixed Bags will have a 3 week order timeframe. Order forms will be going home next Friday (10/16). There will be a table at the Book Fair and Red Sled. Sale ends on Red Sled. Order distribution will be after school on Thursday, December 10.

Spiritwear: Amanda Kennedy found a great website for online sales. Full year availability, but specials throughout the year i.e. free shipping, etc. We can do special "Pushes" for if we want.

Red Sled: There are only 4 spots left for vendors. We collected \$90 / spot, though Ogden parents pay a little less. Total so far is about \$7700 from vendors. We are hoping to boost numbers in the raffle. People don't have to be there to win, so we can sell them early and often. Candy Cane Lane will be down in the corner again. We need volunteers – it's not a daycare – to help w/ crowd control. This year there will be a movie, ornament making, and games. No food allowed there. An idea: ask alumni for help w/ monitoring Candy Cane Lane. We could also use out LT interns for this. Red Sled is same day as St. Francis Run again, so hoping to bring those in. We are doing flyers to businesses and schools who still hand out paper and e-flyers to others (Western Springs only does e-distribution), note pads in stores, etc.

Adjourn

Meeting was adjourned at 8:30pm. Motion was made by Paula West, seconded by Jill Daniels.